

Panaji, 10th September, 1987 (Bhadra 19, 1909)

SERIES I No. 24

OFFICIAL GAZETTE

GOVERNMENT OF GOA

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Department of Personnel and Administrative Reforms

Notification

1/6/83-PER (Vol. II)

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the existing recruitment rules for the post of Senior Stenographer in the Public Works Department, the Governor of Goa, hereby makes the following rules relating to recruitment to the Group 'C' non-Gazetted non-Ministerial common post (outside the Secretariat) under the Government of Goa namely: —

1. Short title, application and commencement. —

(1) These rules may be called the Government of Goa, Group 'C', Non-Gazetted, Non-Ministerial common post (outside the Secretariat) Recruitment Rules, 1987.

(2) *Application.* — These rules shall apply to the posts specified in Column 1 of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of publication in the Official Gazette. An appointment made prior to this date through a duly constituted Departmental Selection Committee/Departmental Promotion Committee shall be deemed to be a regular appointment not withstanding any provisions contained in these rules.

2. Number, classification and scale of pay. —

The number of posts, classification of the said posts and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule:

Provided that the Government may vary the number of posts in Column 2 of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.* — The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule.

4. *Disqualification.* — No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.* — Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving* — Nothing in these rules shall affect reservation, relaxation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in that regard.

By order and in the name of the Governor of Goa.

G. G. Kambli, Under Secretary (Personnel).

Panaji, 12th August, 1987.

SCHEDULE

| Name of the post | No. of posts | Classification | Scale of pay | Whether selection post or non-selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits | Whether age & Educational Qualifications prescribed for the direct recruits will apply in the case of promotees | Period of probation if any | Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer, and percentage of the vacancies to be filled by various methods | In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made | If a D.P.C. exists, what is its composition | Circumstances in which Union Public Service Commission is to be consulted in making recruitment |
|---------------------|----------------------------------|---|------------------------------|--|--|--|---|----------------------------|--|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| Senior Stenographer | As sanctioned from time to time. | Group 'C' Non-Ministerial Non-Gazetted. | Rs. 1400-40-1800-EB-50-2300. | Selection | Not exceeding 30 years (Relaxable for Government servants upto the age of 35 years in accordance with the instructions or order issued by the Central Government). | <p><i>Essential:</i></p> <p>i) Matriculation or equivalent qualifications until replaced by higher secondary.</p> <p>ii) Speed of 120 words p.m. in Shorthand and 40 words p.m. in Typewriting.</p> <p><i>Desirable:</i></p> <p>Knowledge of Konkani and/or Marathi.</p> | Age: No Qls: Yes | Two years | By promotion failing which by direct recruitment and failing both by transfer/deputation. | <p><i>Promotion:</i></p> <p>Junior Stenographer with 3 years regular service in the grade.</p> <p><i>Transfer / Deputation:</i></p> <p>Suitable official holding equivalent post in any Department/Office under this Administration/Central or any State Government.</p> <p>(Period of deputation shall ordinarily not exceed 3 years).</p> | Group 'C' D.P.C. | N. A. |